BTAC Executive Committee Meeting Minutes 1-13-2026

Attending: Muzette Randall, Ginny Balfour, Barb Foerst, Andrew Kidd, Norma Garza, Karmai Marshall

Minutes approved by Laura from last meeting.

Taree Darby- Administration Liaison was unable to attend today due to a family emergency.

BTCI administration is trying to format plans to assist their employees with day to day operations. What they are working on is a checklist for BTAC setup and teardown of events. Taree is working on it and hopes to present it soon to Executive Committee (EC).

Sandra Stewart- Board of Directors Liaison

The new board met on Tuesday and had their orientation. The new board chairman is David Johnson. David has set 3 initiatives for the board.

1- The Stables:

Ongoing negotiations with the Sweet's (sp??) about managing the stables. Sweet's are not going to buy the 28 acres, but are still interested in managing the stables. They are relocating to a property they have purchased in Marble Hill by Ace Hardware and Lowes. If they are not interested in managing our stables, right now there are no other interested parties. If that is the case, the board will put it to a community vote to close the stables.

2-Dredging of Lake Tamarack:

Dredging is to start in February 2026, goal is to be finished by end of 2026. In March, they will start at the beach and boat dock area. Even after completion of this area, all dredging equipment will be stored at beach/boat dock area. At this time, not sure how this will affect beach opening, goal is to be done before summer. Board will monitor this timeline due to the effects on summer BTAC activities.

3-Board to monitor budget to make it more effective and efficient for the community. Board's plan is to let the community each stage of events are happening either through the Friday News or the Echo.

Andy commented on the article written by Jim Pryor in the Echo is very good and informative. Sandra will pass the comments from Andy to the board because that was the goal of the board to get ahead of issues.

Miguel had a question re: article stating we were leasing stables for $1/year. Sandra stated nothing was decided and encouraged all to attend the next board meeting.

Minutes approved by Laura from last meeting.

Barb Foerst – Treasurer

1-Everything was cleared out on the 31st. Handout BTAC Monthly Report ending 12-31-25 and on Tour of Homes

Andy had question re: Spotlight, Clamps and Cables. Muzette clarified if request is submitted prior to the budget approval in December, then it is included in reusable inventory which is an administration line item. No capital expenditures have to go before the EC or full committee if approved in the December budget. If it was not approved in December budget, then it is up to Muzette to decide pending availability of extra money. If it is outside of what budget is for reusable inventory, then it goes to the EC, then the full committee for an amended budget.

Andy Kidd proposed we accept the budget as published. Budget approved.

Agenda:

1-Canasta subcommittee application submitted in December by Bonnie Pichette. Group meets 1x/week, group has grown from 5 to 12. Requesting $125 for initial startup for cards and an automatic shuffler. Requesting to meet in the Cottage which is available.

Andy Kidd moves to accept the application to play Canasta.

Vote approved by EC. Muzette will notify Bonnie Pichette about approval.

2-BTAC Calendar revision discussion. Due to the last website created, standing committees given authority and credentials for calendar changes. This has created massive chaos in scheduling activities times and locations. Miguel researched and investigated and created new calendar policy and process which has gone to all subcommittee, chair or leaders. Miguel is now the calendar master.

3-Employee Luncheon Report:

PLEASE NOTE: EC was told that we would be feeding 100 people, when in fact, there were approximately 50 staff, and budget was revised. Chloe's Country Cooking was the vendor, great turnout of volunteers, fantastic food, well received and appreciated by BT staff. There was plenty of food and the left overs were given to a charity in the area. In the future, Lake and Wildlife looking to partner with BTAC and do 1 employee luncheon.

Beach Stage Update:

Reported by Muzette that stage portion was not approved through steering committee to be presented to the Board for the 2026 budget. Not sufficient clarity as to what was needed. Muzette approached the board president and asked if there could be another opportunity to present Board with another plan. Board president stated there would be another opportunity. Jim Pryor would like to see this re-visited, Lake and Wildlife appointed Andy Kidd and Miguel Rodriguez to a standing committee to represent Lake and Wildlife and Kim Stahlman will be representing BTAC. Recommendation by Sandra Stewart to be very specific about positioning of stage.

Software Update:

Investigate spending money to develop better software for centralization of POS, reservations etc. If we are to consider spending money it needs to include all BTAC activities. Meghan Wandrie (Community Directory) will be tasked with exploring software to streamline, be more efficient, consistent and more user friendly to our community. We will know in the next 3 weeks about proposals that are being entertained.

Miguel suggested we should look beyond BTAC events, Sandra seconded suggestion.

Fund Raisers:

Moving forward with Fashion Show in May, headed up by Cynthia Robinson under guidance of Miguel Rodriguez. Muzette and Brian Vassar have met with Buddy Creef to explore how we could use our own amenities for fundraisers, specifically a Golf or Pickle ball Tournament.

Announcement: Kim Westbrooke has agreed to become our Media Specialist. Kim is very talented, Canva specialist, passionate and a heart for serving.

Sheila Hedgpeth has agreed to be a Special Event Coordinator Resource.

Neither can vote, they are additional resources dedicating their talents to improve activities and events for BT.

Operating Procedures:

Every role is clear, there are some gray areas. Must use the same language in our operating procedures as CCR's.

Vice Chair: Miguel Rodriguez. His role is Director of Communications and Inventory (storage room keys), backup for Muzette when needed.

Liaisons: Established to assist Chair persons, entitled up to 5 liaisons. Essential role is communication that represents the EC to the subcommittee chairs or activity leaders.

Sub Committees: Over 30 sub committees, there was a need to consolidate sub committees with less committees and more leaders. Muzette reviewed operating procedures and have been given the understanding this is something that she can do. Muzette has created 3 categories: Events – Activities and Programs.

Healthy discussion followed re: re-organization and reducing 33 sub committees. 100% of EC approve of stream lining Subcommittees. Muzette will appoint subcommittee to leadership names and naming a subcommittee chair over the leaders. Reduced 33 down to 15 subcommittees.

Andy Kidd: Chair of Group Arts

Norma Garza: Chair of Social

Karmae Marshall: Chair of Music/Physical Activities

Norma Garza volunteered to lead Spring Fling which is now scheduled May 15 (rain date May 17).

Sunset Music: Kirk Thomas returning (contract undergoing)

Beach Concert: Chattanooga group returning

Spring Fling Theme: Elvis

Community Directory: Release Date: soon

Last minute discussion:

Miguel re: communications. Weakness: due to reorganization of subcommittees and liaisons, there could be a temporary break in communication to the community that might not be advertised. Miguel will attempt to bridge this break in communication.

Miguel will be monitoring inventory and distribution of closet keys.

Barb: missing budget for Senior Activities

Full Committee Meeting February 10 2026. End of Meeting